



POLICY

TITLE:	Household Waste and Recycling Collection Policy
NUMBER:	ENV-003
CATEGORY:	Environmental
DATE:	October 21st, 2019
REFERENCES:	Municipal Act Section 11(1), By-Law 2019-70
REVISIONS:	November 26 th , 2020, By-law 2020-66 February 15, 2023, By-law 2023-16

1.0 Purpose:

To regulate the collection, removal and disposal of household garbage and recyclable waste in the Municipality of Centre Hastings.

The Municipal Act empowers Councils of local Municipalities to pass by-laws for establishing and maintaining policies for the collection, removal and disposal of household garbage or other refuse and for contracting with any person for the collection and removal of household garbage and other refuse upon such terms and conditions as may be considered expedient;

2.0 Scope:

The provisions of this policy apply to the owners and occupants of all lands within the Municipality of Centre Hastings.

Where the provisions of this policy conflict with the provisions of any other by-law or policy in force in the Municipality the provisions of this policy shall prevail.

3.0 Definitions:

- a) **Blue Box** shall mean the device supplied by or on behalf of the Municipality for the collection of recyclable waste.
- b) **Construction Debris** shall mean discarded building material resulting from the erection, repair, demolition or improvement of buildings or structures.
- c) **Clear Plastic Bag** shall mean a clear plastic bag to a maximum of 60 litres (L), measuring approximately 66cm x 91 cm (26" x 36") of 1.5 gauge thickness fastened at the top.
- d) **Container** shall mean any device used to hold or store garbage bags when placing for collection. Most common container is a garbage can.
- e) **Privacy Bag** shall mean a white/solid coloured bag such as a kitchen catcher, up to a maximum size of 25 litres (L), measuring approximately 51cm x 56cm (20" x 22") and shall be allowed to be placed in the clear garbage bag.
- f) **Council** shall mean the elected Council of the Municipality of Centre Hastings
- g) **Dwelling Unit** means any part of a building or structure, used, designed or intended to be used as a domestic establishment in which one or more persons may sleep and are provided with culinary and sanitary facilities for

their exclusive use.

- h) **Garbage Bag Tags** are municipally approved stickers that are required on each and every bag of waste for pickup, via wrapping the tag around the neck of the container.
- i) **Hazardous Waste** shall include, but not be limited to, the following:

Antifreeze - auto batteries - degreasers - disinfectants - drain cleaners - dry cell batteries - flea powder - floor wax - herbicides - metal polish - motor oil - nail polish - oven cleaner - paints - pesticides, pharmaceuticals - propane tanks - septic tank cleaners - solvents - wood preservatives.
- j) **Hazardous Waste Depot** located at 75 Wallbridge Crescent in Belleville is open to residents serviced by Quinte Waste Solutions, year round. A full listing of accepted materials and a schedule of special mobile pick up events can be found at <https://quinterecycling.org/hazardous-waste>
- k) **I.C. or I. Establishment** shall mean a commercial, industrial and/or institutional land use.
- l) **Major appliances and/or large household furnishings** shall mean any and all large or bulky household mechanisms and/or other articles usually used in the home including without limiting the generality of the foregoing, refrigerators, freezers, stoves, washers, dryers, chairs, sofas, tables, beds, carpet, etc.
- m) **Medical Waste** shall mean any kind of waste that contains infectious material (or material that's potentially infectious). Anything that comes in contact with a body (living or deceased) would be considered medical waste.
- n) **Municipal collector(s)** shall mean the person(s) authorized by the Municipality to collect non-recyclable household garbage and/or recyclable waste within the Municipality.
- o) **Municipality** shall mean the Corporation of the Municipality of Centre Hastings.
- p) **Non-collectable waste** shall mean any waste or matter other than household garbage and shall include the following:
 - i. manufacturers or industrial waste
 - ii. oil soaked or gasoline soaked rags and any explosive or highly combustible material of any nature whatsoever
 - iii. ashes
 - iv. broken plaster, lumber or other wastes or residues resulting from the construction, alteration, repair, demolition or removal of any building structure
 - v. sawdust or shavings
 - vi. swill or any other organic matter not properly drained or wrapped
 - vii. liquid waste
 - viii. medical waste
 - ix. carcasses of any animal or animals (including birds)
 - x. live animals or birds
 - xi. major appliances, large household furnishings and small appliances
 - xii. any material which has become frozen to the receptacle that cannot be removed by shaking
 - xiii. discarded tires and motor vehicle parts (including used batteries)

- xiv. large tree limbs and trunks
 - xv. hazardous materials
 - xvi. hay and straw
 - xvii. propane tanks
 - xviii. textiles
- q) **Non-recyclable garbage** shall mean all garbage and other refuse except non-collectible waste and recyclable waste.
 - r) **Person** shall include individuals, corporations and partnerships.
 - s) **Private Lanes** refers to any private roadway that provides access to property(ies) and is not maintained by the Municipality.
 - t) **Recyclable waste** shall mean items as identified and collected by Quinte Waste Solutions.
 - u) **Residential establishment** shall mean a building or structure containing one or more dwelling units.
 - v) **Waste** shall mean non-recyclable household garbage and/or recyclable waste.
 - w) **Landfill & Recycling Depot** shall mean those lands municipally known as 106968 Highway 7, as described in certificate of approval number A362002 as amended from time to time and geographically located in the Township of Madoc, 4.5 km east of the junction of Highways 7 and 62 on the south side of Highway 7.
 - x) **Landfill & Recycling Depot Staff** shall mean the person(s) retained by the Municipality who are responsible for the operation and maintenance of the Depot.

4.0 Collection, Removal and Disposal of Bagged Household Garbage and Recycled Waste.

- a) Recyclable waste is placed in "blue boxes" and other collectable household garbage is placed in **clear** bags at curbside. Loose waste will not be collected.
- b) The recyclable material is collected by Quinte Waste Solutions. Household garbage is collected by the Municipality's garbage truck. The collection schedule for both types of waste is the same.
- c) Collectable household garbage and recycling will be collected once a week.
- d) The residential garbage bag limit is set at two (2) bags per household per week.
- e) The I.C or I. Establishment garbage bag limit is set at six (6) bags per commercial or industrial operation per week.
- f) Garbage bag tags are required on each and every bag. A list of approved resellers/vendors is available on the municipal website as part of the Pay As You Throw Garbage Bag Tag Program.
- g) Bagged waste in excess of the established limits will be accepted at the Landfill & Recycling Depot and charged as per the municipality's current fee schedule.
- h) Collection of recyclable and collectable household garbage will occur on all statutory holidays, with the exception of Christmas Day and Boxing Day. Any routes affected by Christmas Day and Boxing Day statutory holidays will be collected when regular service resumes the following week.

- i) There is no collection of non-collectible waste in the Municipality. Such waste must be taken to the Landfill & Recycling Depot by the owner, subject to the municipality's current fee schedule.

5.0 Collection Procedure

- a) All residential and I.C. or I. Establishment household garbage and recyclables shall be collected on the scheduled day and at the times to be determined and published by the Municipality, subject to the provisions of this policy.
- b) All non-recyclable household garbage must be securely contained within a clear garbage bag. All garbage bags must be affixed with a garbage bag tag. The Municipality is not responsible for damage to any privately owned containers that hold containers for collection.
- c) All recyclable waste shall be separated from household garbage and prepared for collection as outlined by Quinte Waste Solutions.

A complete guide to recyclable waste including hazardous waste collection days can be found by visiting <https://quinterecycling.org/> or the municipal website at <https://www.centrehastings.com/>

- d) Where non-recyclable household garbage and recyclable waste are set out for collection on the same day, containers of non-recyclable household garbage shall be placed together but set apart from the recyclable waste. Recyclable waste shall be set out in or beside the blue box.
- e) All waste that is set out for collection shall be placed at the roadside, curb or on the boulevard in front of or adjacent to the residential or the I.C. or I. Establishment at which the waste is generated before seven o'clock (7:00 a.m.) of the day on which collection of that waste is scheduled, but shall not be set out prior to seven o'clock (7:00 p.m.) of the previous day and the containers, garbage bags, or blue boxes shall be removed no later than seven (7:00 p.m.) on the day of collection.
- f) Any waste which are set out for collection shall be placed as close to the roadside or street as reasonably possible without obstructing the travelled portion of the roadway and/or any sidewalk. Municipal collector(s) will **not** enter private property to perform any collection, other than during collection on Private Lanes.
- g) Collection of household waste on any Private Lane will be contingent on whether the Lane is maintained in a way that allows for safe passage/travel, and shall be at the sole discretion of Municipal collector(s).
- h) Any waste which is set out for collection and which has not been properly separated (e.g. recyclable waste from non-recyclable household garbage) or which has not been prepared for collection according to the provisions of this policy, shall not be collected. Any waste which the Municipal Collector declines to collect shall be removed by the owner or occupant of the residential or I.C. or I. Establishment on the day on which the collection was scheduled.
- i) Notwithstanding anything in this policy to the contrary, the Municipality, by notice will designate dates for the collection of leaves and garden materials once in the spring and once in the fall. Leaves must be in compostable paper bags and brush cut into manageable pieces and tied. In addition, once a year by virtue of notice of a particular day, Christmas trees will be collected.
- j) No person shall pick over, interfere with, disturb, remove or scatter any waste

which has been set out for collection.

- k) The Municipality shall not collect from any residence or I.C. or I. Establishment any non-collectable wastes as outlines in section 3(h) and 3(i).

6.0 RECYCLING STATIONS

- a) Recycling stations are in place at suitable locations, for use by properties located on Private Lanes.
- b) Only recyclable waste as per directives issued by Quinte Waste Solutions may be deposited at these recycling stations.
- c) Municipal collector(s) shall not be responsible to clean up any non-recyclable waste from these recycling stations.
- d) Non collectable material as outlined in section 3(h) and 3(i) is to be taken to the Hazardous Waste Depot or to a Mobile Event provided by Quinte Waste Solutions, details <https://quinterecycling.org>
- e) Recyclable waste can be taken to the Landfill & Recycling Depot.

7.0 EXCLUSIONS

- a) No person shall put any hazardous material out for collection and no person shall knowingly deposit any hazardous material at the Landfill & Recycling Depot. Hazardous materials shall be taken to an approved Household Hazardous Waste Depot.
- b) No person shall put any non-accepted medical waste out for collection and no person shall knowingly deposit any medical waste at the Landfill & Recycling Depot. Medical waste shall disposed of according to Quinte Waste Solutions medical waste guidelines available at: <https://quinterecycling.org/hazardous-waste/medical-waste>.
- c) Except as otherwise provided in this policy, the Municipality shall not collect non-collectible waste as defined in this policy from any Residential or I.C. or I. Establishment within the Municipality
- d) The Municipality shall not collect from any Residential or I.C. or I. Establishment within the Municipality any non-recyclable household garbage unless such garbage is placed in a **clear** garbage bag, and a garbage bag tag is affixed to each bag. Loose waste will not be collected under any circumstances.
- e) No person other than an owner or an occupant of a Residential and/or I.C. or I. Establishment within the Municipality, or their agents, shall set out waste for collection within the boundaries of the Municipality. Waste set out for collection shall not include waste from Residential or I.C. or I. Establishments not within the Municipality.
- f) The Municipality shall not collect from any Residential or I.C. or I. Establishment a clear plastic garbage bag weighing more than 18 kg (40) pounds when filled.
- g) The Landfill & Recycling Depot Staff shall have the authority to demand from any person wishing to use the Landfill & Recycling Depot proof that such person is (or is acting on behalf of) an owner or occupant of a Residential and/or I.C. or I. Establishment within the Municipality of Centre Hastings or the Township of Madoc, failing which such person shall be

refused access to the Landfill & Recycling Depot.

- h) The Landfill & Recycling Depot Staff shall have the authority to direct where any and all waste and non-collectible waste shall be deposited at the Landfill & Recycling Depot. No person, vehicle, or equipment shall be permitted to access unauthorized or restricted areas of the Landfill & Recycling Depot. Any waste must be properly sorted and deposited in the designated areas or as directed by the Landfill & Recycling Depot staff/site attendants.

8.0 Enforcement and Penalty

Every person convicted of a breach of any of the provisions of this policy may be subject to pay a penalty not exceeding, exclusive of costs, the sum of one thousand dollars (\$1,000.00) for each offence.