

**THE CORPORATION OF THE MUNICIPALITY OF CENTRE HASTINGS
BY-LAW NUMBER 2023-14**

Being a by-law to establish user fees

WHEREAS Section 391 of the Municipal Act, 2001 S.O. 2001, C.25, as amended provides authority for a Council of a Municipality to pass by-laws imposing fees or charges on any class of persons, for services or activities provided or done on behalf of them;

NOW THEREFORE the Council of The Corporation of the Municipality of Centre Hastings enact as follows:

THAT the Municipal Treasurer shall add the fees and charges imposed pursuant to this by-law to the tax roll for any real property in the Municipality for which all of the property owners are responsible for paying fees and charges under this by-law and collect them in the same manner as municipal taxes in accordance with Section 398 of the Municipal Act, 2001 S.O. Chapter 25 as amended;

THAT the fees and charges listed, where applicable be subject to any applicable provincial and federal taxes and;

THAT the following schedules shall form part of the by-law:

- Schedule "A" – Administration and Finance,
- Schedule "B" – Parks and Recreation – Arena, Advertising, Summer Sports Camp
- Schedule "C" – Property, Planning and Zoning (includes Weed Harvesting)
- Schedule "D" – Fire Protection Services
- Schedule "E" – Facility Hall Rentals
- Schedule "F" – Cemetery
- Schedule "G" – Landfill & Waste Management
- Schedule "H" – Swim Program
- Schedule "I" – Public Swimming
- Schedule "J" – Utility (Water and Wastewater/Sewer) Service Fees

- Building Services per by-law 2023-15

THAT where a fee and charge that also exists in another by-law that predates the effective date of this by-law, this by-law shall be the applicable fee and charge.

Fees include Harmonized Sales Tax (HST) where applicable.

Read a first and second time this 15th day of February, 2023

Read a third time and final passed this 15th day of February, 2023

Tom Deline, Mayor

Typhany Choinard, Clerk

**MUNICIPALITY OF CENTRE HASTINGS – SCHEDULE A
ADMINISTRATION AND FINANCE**

		2022	2023
Marriage License	Each	\$100.00	\$150.00
Civil Marriage Solemnization	Each	\$250.00	\$250.00
Burial Certificate	Each	\$10.00	\$10.00
Photocopy	Per page	\$0.30	\$0.30
Fax Service (local or long distance; North America only)	Per page	\$2.00	\$2.00
Commissioner of Oath Services (residents)	Per page	\$20.00	\$20.00
Commissioner of Oath Services (non-residents)	Per page	\$25.00	\$30.00
Printed Tax Inquiry (Statement)	Per roll	\$10.00	\$10.00
Duplicate Tax Receipt / Bill	Per roll	\$10.00	\$10.00
Letters or Reports (prepared by staff)	Per letter	\$50.00	\$75.00
Tax Certificate	Per roll	\$60.00	\$65.00
NSF and Dishonored/Returned Payments	Each	\$50.00	\$50.00
Freedom of Information Request (filing fee, copies, etc.)	Each	Per Act	Per Act
Lottery License		3% of prize	3% of prize
Lottery License Minimum	Each	\$25.00	\$25.00
Dog Tag License (Altered)	Each	\$25.00	\$25.00
Dog Tag License (Unaltered)	Each	\$35.00	\$35.00
Dog Tag License – Replacement Tag	Each	\$15.00	\$15.00
Animal Impound Fee	Each	\$25.00	\$25.00
Kennel License (Annual Fee)	Each	\$200.00	\$200.00
Kennel License (Renewal)	Each	\$100.00	\$100.00
Election Filing for Registration-Mayor	Each	\$200.00	\$200.00
Election Filing for Registration-All Other Office	Each	\$100.00	\$100.00
Fence Viewers Application (plus per person fee)	Per application	\$200.00	\$200.00
Fence Viewer Person Fee	Per person	\$75.00	\$75.00
Refreshment Vehicle – Type A	Per license	\$600.00	\$600.00
Tax Sale Administration Fee – Registration	Per roll	\$600.00	\$600.00
Tax Sale Administration Fee – Conduct Sale	Per roll	\$1,000.00	\$1,000.00
US dollar fund cheque processing Fee	Each	\$10.00	\$10.00
Tax Sale Tender Package	Each	\$10.00	\$25.00
Cheque Refund Over Payment Fee (unless MPAC generated)	Each	\$25.00	\$25.00

Capital Gains Request	Per hour	\$100.00	\$100.00
Transfer utility to property tax account (delinquent account)	Per account	\$20.00	\$20.00
Transfer between property roll accounts (customer error)	Each	\$20.00	\$20.00

MUNICIPALITY OF CENTRE HASTINGS – SCHEDULE B PARKS AND RECREATION			
Madoc & District Recreation Centre			
Ice Rental			
Adult – Prime Time	Per hour	\$165.00	\$170.00
Adult/Youth – Prime Time *Outside of Area	Per hour	\$165.00	\$170.00
Adult – Non-Prime Time	Per hour	\$100.00	\$115.00
Youth – Prime Time	Per hour	\$125.00	\$135.00
Youth – Non-Prime Time	Per hour	\$100.00	\$120.00
School / Church	Per hour	\$60.00	\$75.00
High School Varsity	Per hour	\$110.00	\$120.00
Floor Rental (Summer)	Per hour	\$50.00	\$75.00
Youth Pick-Up Hockey (PA Days) (Minimum 8)	Per person	\$10.00	\$10.00
Raiders Room 5 Dressing Room Rental	Annual	\$710.00	\$750.00
Hurricanes Room 6 Dressing Room Rental	Annual	\$610.00	\$650.00
Advertising (September through August)			
Arena Walls/Boards	Annual	\$146.90	\$146.90
Ice Resurfacer	Annual	\$565.00	\$565.00
Centre Ice Logo	Annual	\$169.50	\$169.50

**MUNICIPALITY OF CENTRE HASTINGS – SCHEDULE C
PROPERTY PLANNING AND ZONING**

		2022	2023
Abutting Property Search for Severance	Per search	\$50.00	\$75.00
Building/Zoning Compliance Letter	Per letter	\$75.00	\$100.00
Printed copy of Comprehensive Zoning By-law	Each	\$100.00	\$100.00
Land severance Cash-in-Lieu of parkland fee Planning Act Section 51.1 (3) – Residential	Per severance	\$2,000.00	\$2,000.00
Land severance Cash-in-Lieu of parkland fee Planning Act Section 51.1 (3) – Commercial	Per severance	\$1,600.00	\$1,600.00
Minor Variance Application Fee	Per application	\$800.00	\$800.00
Zoning Amendment Application	Per application	\$1,000.00	\$1,000.00
Conservation Authority Planning Fees	Per application	Per Cons Auth	Per Cons Auth
Remove Holding Symbol “H” from Zoning	Per application	\$300.00	\$300.00
Road Entrance Permit (new/change)	Per entrance	\$100.00	\$200.00
Road Damage Deposit Fee (with building permit)	Per permit		\$1,000.00
Entrance, Culvert Installation	Per entrance	Cost Recovery	Cost Recovery
911 Sign, New Home	Per sign	\$125.00	\$125.00
911 Sign, Replacement Blade	Per sign	\$50.00	\$50.00
911 Sign, Post & Hardware (installed)	Per sign	\$125.00	\$125.00
Temporary Use By-law	Per by-law	\$550.00	\$550.00
Site Plan Review – Minor	Per review	\$300.00	\$300.00
Site Plan Review – Major	Per review	\$750.00	\$750.00
Condo / Subdivision Agreement	Per agreement	\$5,000.00	\$5,000.00
Other Development Agreement	Each	\$1,000.00	\$1,000.00
Changes to Draft Plan Approval	Per change	\$150.00	\$150.00
Part Lot Control By-law (plus per lot fee)	Per by-law	\$1,500.00	\$1,500.00
Part Lot Control By-law	Per lot	\$300.00	\$300.00
Part Lot Control By-law Extension	Per extension	\$300.00	\$300.00
Deeming By-law	Per by-law	\$300.00	\$300.00
Encroachment Agreement By-law	Per by-law	\$300.00	\$300.00
Road Closing Application (plus per acreage fee)	Per application	\$300.00	\$300.00
Road Closing Acreage Fee	Per acre	\$8,500.00	\$8,500.00
Recycle Blue Box Small (new owner-(1) box free)	Each	\$10.00	\$15.00
Recycle Blue Box Large (new owner-(1) box free)	Each	\$15.00	\$18.00

Weed Harvesting	Single Cut	\$139.95	\$139.95
Weed Harvesting	Two Cuts	\$264.95	\$264.95
Weed Harvesting	Three Cuts	\$389.95	\$389.95

MUNICIPALITY OF CENTRE HASTINGS – SCHEDULE D FIRE PROTECTION SERVICES			
		2022	2023
Class A Pumper (First hour or part thereof)	Charged During Fire Ban only	Per MTO Rates	Per MTO Rates
Tanker (First hour or part thereof)		Per MTO Rates	Per MTO Rates
Support Van (First hour or part thereof)		Per MTO Rates	Per MTO Rates
		Per MTO Rates	Per MTO Rates
Class A Pumper (Above <u>plus</u> each additional half hour or part thereof)		Per MTO Rates	Per MTO Rates
Tanker (Above <u>plus</u> each additional half hour or part thereof)		Per MTO Rates	Per MTO Rates
Support Van (Above <u>plus</u> each additional half hour or part thereof)		Per MTO Rates	Per MTO Rates
Firefighter at post incident plus cleanup	Per hour	\$50.00	\$50.00
Fire Inspection (Residential)*	Each	\$100.00	\$100.00
Fire Inspection (Non-Commercial; 1 st 10,000 square feet)*	Each	\$100.00	\$100.00
Fire Inspection (Non-Commercial; each additional 5,000 sqft)*	Each	\$50.00	\$50.00
*At Fire Chief's discretion based on type of request			
Other Services	Each	\$300.00	\$300.00
Any request for any fire report or letter	Each	\$100.00	\$100.00
Insurance Company letter or report	Each	\$100.00	\$100.00
Fire False Alarm	Per call	NA	NA
1st offense	Per call	NA	NA
2nd offense	Per call	\$450.00	\$450.00
Emergency response to incident of burning without permission	Each	Per MTO Rates	Per MTO Rates

MUNICIPALITY OF CENTRE HASTINGS – SCHEDULE E FACILITY HALL RENTALS			
		2022	2023
Huntingdon Veterans Community Hall			
Regular Rate	Per hour	\$73.45	\$90.40
Non-Profit Rate	Per hour	\$39.55	\$56.50
Small Event (non-alcohol; less than 50 people)	Per hour	\$39.55	\$56.50
Regular Rate	Per day	\$293.80	\$310.75
Non-Profit Rate	Per day	\$152.55	\$169.50
Small Event (non-alcohol; less than 50 people)	Per day	\$152.55	\$169.50
Arts Centre			
Regular Rate	Per hour	\$39.55	\$56.50
Non-Profit Rate	Per hour	\$22.60	\$39.55
Small Event (non-alcohol; less than 25 people)	Per hour		\$39.55
Regular Rate	Per day	\$197.75	\$214.70
Non-Profit Rate	Per day	\$101.70	\$118.65
Small Event (non-alcohol; less than 25 people)	Per day		\$118.65
Whytock Park / Lawn Bowling Hall			
Regular Rate	Per hour	\$39.55	\$56.50
Non-Profit Rate	Per hour	\$22.60	\$39.55
Regular Rate	Per day	\$169.50	\$186.45
Non-Profit Rate	Per day	\$87.58	\$96.34
Note: All Facility Hall Rentals are subject to a 50% cancellation charge, up to a maximum of \$50.00			

MUNICIPALITY OF CENTRE HASTINGS – SCHEDULE F CEMETERY			
		2022	2023
Cemetery Plots (full plot)	Each	\$904.00	\$904.00
Cemetery Plots (cremation plot)	Each	\$423.75	\$423.75
Interment / Disinternment – full	Each	\$565.00	\$565.00
Interment / Disinternment – cremation	Each	\$226.00	\$226.00
Corner Stone placement	Each	\$197.75	\$197.75
After Hours / Holiday Fee / Full Interment	Each	\$565.00	\$565.00
After Hours / Holiday Fee / Cremation Interment	Each	\$226.00	\$226.00
Marker Maintenance			
Flat Marker (up to 173 square inches)	Each	NA	NA
Flat marker (over 173 square inches)	Each	\$100.00	\$100.00
Upright marker (4 feet or less)	Each	\$200.00	\$200.00
Upright marker (over 4 feet)	Each	\$400.00	\$400.00
Marker Installation (Staking)	Each	\$84.75	\$84.75
Administration Fee			
Transfer of Internment Rights	Each	\$50.00	\$50.00

MUNICIPALITY OF CENTRE HASTINGS – SCHEDULE G LANDFILL TIPPING – WASTE MANAGEMENT			
		2022	2023
Garbage Bags (Clear Bags only) untagged	Per bag	\$3.50	\$3.50
Garbage Bags (Clear Bags only) tagged	Per bag		No charge
Garbage Bag Tags	Per tag		\$3.50
Materials weighing 40kg or less minimum charge	Per tonne	\$5.25	\$5.50
Clean Construction Demo Material	Per tonne	\$150.00	\$160.00
Shingles	Per tonne	\$150.00	\$160.00
Bulky Dry Waste Upholstery, carpets, mattress/box spring, couches, etc.	Per tonne	\$140.00	\$150.00
Dry Trench mixed materials (non-recyclable rubbish, loose garbage)	Per tonne	\$140.00	\$150.00
Mattress and/or box spring, and/or upholstery furniture items flat charge (plus per tonne rate)	Each	\$20.00	\$25.00
Empty Propane Tanks (20lb / 30lb tanks <i>only</i>)	Each	\$5.00	\$5.00
Clean Leaves / Brush	Each	Free	Free
Refrigerator, freezer, air conditioner, Dehumidifier (Freon discharged and tagged) (All Metal Free 2015)		Free	Free
Untagged appliances containing Freon	Each	\$40.00 surcharge	\$40.00 surcharge
Scrap metal		Free	Free
Tires		Free	Free
Recyclable Blue Bin Material		Free	Free
Electronics: Televisions, Computers, Printers etc.		Free	Free

NOTE: No Hazardous waste will be accepted at this site. All waste delivered to this site must be from within our municipality. Be prepared to show a copy of your driver's license with address.

OPEN: Monday and Wednesday 8am – 12 noon and Saturday 8am – 4pm.

MUNICIPALITY OF CENTRE HASTINGS – SCHEDULE H SWIM PROGRAM (amended July 19, 2023)				
LIFESAVING SOCIETY SWIM FOR LIFE SWIMMING LESSONS			2022	2023
Lesson	Classes	Time	Cost	Cost
Swim for Life (Tots, Preschool and Swimmer 1+2)	8 sessions	30 minutes	Residents: \$65.00 Non-Residents: \$75.00	Residents: \$75.00 Non-Residents: \$85.00
Swim for Life (Swimmer 3-6)	8 sessions	45 minutes	Residents: \$75.00 Non-Residents: \$85.00	Residents: \$85.00 Non-Residents: 95.00
Swim for Life (Swim Patrol Swimmer 7-9)	8 sessions	60 minutes		Residents: \$95.00 Non-Residents: \$105
BRONZE MEDALLION CROSS (Prerequisite: completed level 9 or Bronze Star)				
Lesson	Classes	Time	Cost	Cost
Bronze Combo	8-10 sessions	60 minutes	Residents: \$300.00 Non-Residents: \$310.00	Residents: \$300.00 Non-Residents: \$310.00
Bronze Medallion	8-10 sessions	60 minutes	Residents: \$170.00 Non-Residents: \$180.00	Residents: \$170.00 Non-Residents: \$180.00
Bronze Cross	8-10 sessions	60 minutes	Residents: \$200.00 Non-Residents: \$210.00	Residents: \$200.00 Non-Residents: \$210.00
PRIVATE				
Lesson	Classes	Time	Cost	Cost
Private	8-10 sessions	30 minutes	Residents: \$100.00 Non-Residents: \$110.00	Residents: \$130.00 Non-Residents: \$140.00
AQUAFIT				
Lesson	Classes	Time	Cost	Cost
Aquafit	8 sessions	30 minutes	Residents: \$75.00 Non-Residents: \$85.00	Residents: \$85.00 Non-Residents: \$95.00
Aquafit Drop-In	Per Class	30 minutes		Residents: \$12.00 Non-Residents: \$12.00

*All classes are subject to instructor availability, scheduling feasibility and demand for classes.

MUNICIPALITY OF CENTRE HASTINGS – SCHEDULE I PUBLIC SWIMMING			
		2022	2023
Public Swimming			
Child – Resident	Per day	\$5.00	\$5.00
Child – Non-Resident	Per day	\$5.00	\$5.00
Adult – Resident	Per day	\$5.00	\$5.00
Adult – Non-Resident	Per day	\$5.00	\$5.00
Family – Resident	Per day	\$12.00	\$15.00
Family – Non-Resident	Per day	\$12.00	\$15.00
Individual – Resident	Per season	\$70.00	\$80.00
Individual – Non-Resident	Per season	\$80.00	\$90.00
Family Pass – Resident (max 5 people)	Per season	\$120.00	\$130.00
Family Pass – Non-Resident (max 5 people)	Per season	\$130.00	\$140.00
Group Pass – Resident (max 12 people)	Per season	\$210.00	\$240.00
Group Pass – Non-Resident (max 12 people)	Per season	\$220.00	\$250.00
Private Party – Resident	Per event	\$150.00	\$180.00
Private Party – Non-Resident	Per event	\$160.00	\$190.00

**MUNICIPALITY OF CENTRE HASTINGS – SCHEDULE J
UTILITY – WATER AND WASTEWATER/SEWER**

Utility Usage Rates for 2021 – 2026 – per By-law 2021-25

Service Fees		2022	2023
Connection/Inspection to Municipal Mains (Certified Municipal Staff must oversee all connections)	Per hour (Min. ½ hour)	\$100.00	\$100.00
New Meter Installation Inspection (Certified Municipal Staff)		\$100.00	\$100.00
Standard Water Meter / Radio Transmitter	Each	Cost Recovery	Cost Recovery
Replacement of Frozen/Damaged Meter and/or Radio Transmitter	Each	Cost Recovery	Cost Recovery
Water Meter Testing	Each	\$100.00	\$100.00
Cross Connection Inspection / Curb Box Repairs	Per Hour	\$100.00	\$100.00
Notice of Disconnection	Each	\$50.00	\$50.00
Connect / Reconnect / Disconnect Request (curbstop operation)	Each	\$50.00	\$50.00
Connect / Reconnect / Disconnect Request (curbstop operation) after hours	Each	\$150.00	\$150.00
Final Reading Requests (Charged to old customer)	Each	\$50.00	\$50.00
New Account Setup (Charged to new customer)	Each	\$50.00	\$50.00
NSF and Dishonored/Returned Payments	Each	\$50.00	\$50.00