

HASTINGS

Centre Hastings

COUNTY

Employment Opportunity
Permanent Full Time
Parks, Recreation and Facilities Attendant

Wage Range: \$27.65 – \$31.60 per hour

The **Municipality of Centre Hastings** is located in the heart of Hastings County, mid-way between the cities of Toronto and Ottawa, and directly north of the City of Belleville at the intersection of Provincial Highway's 7 and 62. Employment with the Municipality of Centre Hastings offers an opportunity to make a positive difference in our community. We are a progressive, forward-thinking organization focused on continuous improvement, innovation and providing exceptional customer service. We offer a collaborative team environment and an excellent place to take charge of your career. We are seeking a Parks, Recreation and Facilities Attendant to join the team. **Come work with us!**

Position:

Under the guidance of the Parks, Recreation and Facilities Supervisor, the Attendant is responsible for assisting in the implementation and maintenance of day-to day operations and aspects of indoor and outdoor recreation facilities in the Municipality including municipal buildings, arena, sports field(s), trails, parks, and open spaces. This position includes ensuring facilities and recreational spaces are operated in a safe efficient manner.

Education and Experience:

- Must possess an Ontario Secondary School Diploma (OSSD)
- Possess "B" Certificate in Refrigeration, or willingness to obtain Refrigeration certification "B" license (CIT – Certified Ice Technician)
- Working knowledge of basic refrigeration, ice making and maintenance
- Possess propane handling certificate
- Working knowledge of grounds keeping equipment operation and maintenance
- Valid Ontario G class drivers' license (current Driver Abstract is required to be submitted with resume)
- Demonstrated computer skills in Microsoft Office (Word, Excel, PowerPoint, Outlook, Internet Explorer)
- A minimum of two (2) years' work experience in a related field is an asset.

The pay rate for this existing position is Salary Rate 2024: **\$27.65 – \$31.60 per hour** (\$57,512 – \$65,728 annually) based on a 40-hour work week together with competitive and attractive benefit package and enrollment in the Ontario Municipal Employees Retirement System (OMERS) Pension Plan. This position requires flexible work hours including early mornings, evenings, weekends, Statutory holidays, and a weekend rotation.

For a full detailed job description, please visit the Municipality's website at www.centrehastings.com.

Qualified candidates are invited to submit a cover letter and resume in confidence by 4 p.m. on November 26, 2024, quoting "Parks, Recreation and Facilities Attendant" to the attention of:

Kevin Hart, C.E.T., CRS-S
Director of Public Works
Municipality of Centre Hastings
7 Furnace Street
P.O. Box 900 Madoc, ON K0K 2K0
or email: khart@centrehastings.com

The Municipality of Centre Hastings is committed to providing accommodation for persons with disabilities. Please let us know if you require accommodation. We thank all applicants for their interest, however, only those selected for an interview will be contacted. Personal information and any supporting material are obtained and used in accordance with the Municipal Freedom of Information and Protection of Privacy Act and will only be used for candidate selection.