

## Centre Hastings Park Committee Meeting Minutes

Wednesday January 15, 2014

Council Chambers

**In Attendance:** Charles Gordon, Carm Donato, Jane Donato, Shelby Kramp- Neuman, Rob Gardiner, Marjorie Reid, Dale Smith, Jeff Bitton

**Regrets:** Cathy Morgan, Tyler Coffin-Peck, Leslie Morgan, Nicole Shire

**Call to Order:** 6:30pm

### **Approval of the Agenda:**

Marjorie moved, Rob seconded, approval of the agenda. Carried.

### **Declaration of Pecuniary Interest:**

none

### **Approval of the Minutes of November 20, 2013**

Rob moved, Carm seconded, approval of the Minutes of November 20, 2013. Carried.

### **Business Arising from the Minutes:**

- Carm provided prices on a new slushy machine (\$2,700 for a 2 flavour unit, \$4,100 for a 3 flavour unit)
- Rob still pursuing to see if we can use that sign space at hiway 7 after the ice races to promote the skate park.
- Marjorie is still checking for information on a storage unit
- Discussed the need for consistency of park staff from year to year, to perhaps to have full time staff (aka arena staff) provide the maintenance support to the park

## **New Business:**

### 1. Draft Budget review

Committee reviewed maintenance and priority capital requirements for 2014/ 2015.

Park Capital Priorities for 2014 to include:

- Climber repairs, approx. \$5,400
- Art Centre air conditioning, approx. \$6,400 (deferred from 2013)
- Canteen window replaced, approx. \$3,000
- Additional slushie machine, approx. \$4,200
- Pump house storage upgrades, tank cleaned, approx. \$6,000
  
- Canteen cooler, coffee maker, canteen venting approx. \$1,500
- Low flush toilets replaced, approx. \$2,000
- Canteen rooftop heat exchanger removed and replaced, approx. \$1,000
- Ice Cream Shoppe floor painted , approx. \$500
  
- Walkway area (east side of rental shack) drainage corrected, approx. \$1,000
- Refresh mulch, play areas, approx. \$1,500
- Better park signage, washrooms, etc. approx. \$500
- More scooters, bike updates, approx. \$1,000
- Skate pad extension , approx. \$1,100 (deferred from 2013)
  
- Park storage facility \$5,000

Items to be deferred to 2015 include:

- Computer upgrades \$1,500
- Stairs/ railing at N-W corner, skate pad
- Christmas panorama
- Paving/ resurfacing parking lot \$20,000 to \$40,000
- *Grooming/ gravelling secondary/ West parking lot*
- Bridge to secondary parking lot
- Paved pathways
- Rubberized mulch

Shelby moved, Jane seconded, approval of the draft 2014 Centre Hastings Park Budget and priority capital expenses list as presented, and that they be forwarded to Council for consideration. Carried

## 2. Skate Camp

Committee discussed possibility of 'resurrecting' the skate camp. Instead of using parks staff time to coordinate/ run a skate camp, it was suggested that the Committee and staff would provide assistance/ support to an individual interested in providing independent 'workshops'.

## 3. Skate Competition

Committee confirmed the skate competition to be held on the long weekend in August. Noted there is a need for scooter judges, Charles to contact Belleville for assistance.

## 4. Volunteer Parks Manager

Charles offered to manage the park this summer as a volunteer. Concerns were brought forward re: employment standards, safety/ liability, limited authorization. Committee asked staff to review to help provide clarification of whether or not a volunteer can manage/ oversee staff.

Marjorie moved, Dale seconded that staff seek a legal opinion as to whether or not a committee volunteer can manage staff at the Centre Hastings Park. Carried.

Committee members to review suggested changes, budget to be ratified at the next meeting

### **Next Meeting:**

6:30pm, **Wednesday, February 19, 2014**  
Council Chambers

### **Meeting Adjourned:**

Marjorie moved the meeting to be adjourned @ 7:40 pm