



POLICY

TITLE: Household Waste and Recycling Collection Policy
NUMBER: ENV-003
CATEGORY: Environmental
DATE: October 21st, 2019
REFERENCES: Municipal Act Section 11(1), By-Law 2019-70

1.0 Purpose:

To regulate the collection, removal and disposal of garbage and recyclable waste in the Municipality of Centre Hastings.

The Municipal Act empowers Councils of local Municipalities to pass by-laws for establishing and maintaining policies for the collection, removal and disposal of garbage or other refuse and for contracting with any person for the collection and removal of garbage and other refuse upon such terms and conditions as may be considered expedient;

2.0 Scope:

The provisions of this policy apply to the owners and occupants of all lands within the Municipality of Centre Hastings.

Where the provisions of this policy conflict with the provisions of any other by-law or policy in force in the Municipality the provisions of this policy shall prevail.

3.0 Definitions:

- a) **Blue Box** shall mean the container or other device supplied by or on behalf of the Municipality for the collection of recyclable waste.
- b) **Construction Debris** shall mean discarded building material resulting from the erection, repair, demolition or improvement of buildings or structures.
- c) **Container** shall mean a clear plastic bag measuring approximately 66cm x 91 cm (26" x 36") of 1.5 gauge thickness fastened at the top.
- d) **Container Privacy** shall mean a white/solid coloured bag such as a grocery bag or kitchen catcher, up to a maximum size of 51cm x 56cm (20" x 22") and shall be allowed to be placed in the clear garbage bag.
- e) **Council** shall mean the elected Council of the Municipality.
- f) **Dwelling Unit** means any part of a building or structure, used, designed or intended to be used as a domestic establishment in which one or more persons may sleep and are provided with culinary and sanitary facilities for their exclusive use.
- g) **Garbage Bin** shall mean a box strategically located by the Municipality for the collection of garbage from seasonal residences or from residences where collection would be unreasonably inconvenient or dangerous to employees and vehicles.
- h) **Hazardous Waste** shall include, but not be limited to, the following:

Antifreeze - auto batteries - degreasers - disinfectants - drain cleaners - dry cell batteries - flea powder - floor wax - herbicides - metal polish - motor oil - nail polish - oven cleaner - paints - pesticides, pharmaceuticals - propane tanks - septic tank cleaners - solvents - wood preservatives.
- i) **Hazardous Waste Depot** located at 75 Wallbridge Crescent in Belleville is open to residents serviced by Quinte Waste Solutions, year round. A full listing of accepted materials and a schedule of special mobile pick up events can be found at <https://quinterecycling.org/hazardous-waste>

- j) **I.C. or I. Establishment** shall mean a commercial, industrial and/or institutional land use.
- k) **Major appliances and/or large household furnishings** shall mean any and all large or bulky household mechanisms and/or other articles usually used in the home including without limiting the generality of the foregoing, refrigerators, freezers, stoves, washers, dryers, chairs, sofas, tables, beds, carpet, etc.
- j) **Municipal collector(s)** shall mean the person(s) authorized by the Municipality to collect non-recyclable garbage and/or recyclable waste within the Municipality.
- (k) **Municipality** shall mean the Corporation of the Municipality of Centre Hastings.
- (l) **Non-collectable waste** shall mean any waste or matter other than garbage and shall include the following:
1. manufacturers or industrial waste
 2. oil soaked or gasoline soaked rags and any explosive or highly combustible material of any nature whatsoever
 3. ashes
 4. broken plaster, lumber or other wastes or residues resulting from the construction, alteration, repair, demolition or removal of any building structure
 5. sawdust or shavings
 6. swill or any other organic matter not properly drained or wrapped
 7. liquid waste
 8. medical waste
 9. carcasses of any animal or animals (including birds)
 10. live animals or birds
 11. major appliances, large household furnishings and small appliances
 12. any material which has become frozen to the receptacle that cannot be removed by shaking
 13. discarded tires and motor vehicle parts (including used batteries)
 14. large tree limbs and trunks
 15. hazardous materials
 16. hay and straw
 17. propane tanks
 18. textiles
- (m) **Non-recyclable garbage** shall mean all garbage and other refuse except non-collectible waste and recyclable waste.
- (n) **Person** shall include individuals, corporations and partnerships.
- (o) **Recyclable waste** shall mean items as identified and collected by Quinte Waste Solutions.
- (p) **Residential establishment** shall mean a building or structure containing one or more dwelling units.
- (q) **Waste** shall mean non-recyclable garbage and/or recyclable waste.
- (r) **Waste Disposal Site** shall mean those lands legally described as Part of Lot 2, Concession 9 as described in certificate of approval number A362002 as amended from time to time and located in the Township of Madoc, 4.5 km east of the junction of Highways 7 and 62 on the south side of Highway 7.
- (s) **Waste Disposal Site Staff** shall mean the person(s) retained by the Municipality who are responsible for the operation and maintenance of the Waste Disposal Site.

4.0 Collection, Removal and Disposal of Bagged Household Garbage and Recycled Waste.

- a) Recyclable waste is placed in "blue boxes" and other collectable household garbage is placed in **clear** bags at curbside. Loose waste will not be collected.
- b) The recyclable material is picked up by Quinte Waste Solutions. The collectable household garbage is picked up by the Municipality's garbage truck. The pick-up schedule for both types of waste is the same.
- c) Collectable household garbage and recycling will be picked up once a week.
- d) The residential bag limit is set at (2) bags per household per week.
- e) The I.C or I. Establishment bag limit is set at (6) bags per commercial/industrial operation per week.
- f) Bagged waste in excess of the established limits will be accepted at the Landfill Site and charged as per the municipality's current fee schedule.
- g) There is no pick-up of recyclable and collectable household garbage on statutory holidays. All routes affected by statutory holidays will be picked up when regular service resumes the following week.
- h) There is no pick-up of non-collectible waste in the Municipality. Such waste must be taken to the Waste Disposal Site by the owner.

5.0 Collection Procedure

- a) All residential and I.C. or I. Establishment garbage and recyclables shall be collected on the day or days of the week and at the times to be determined and published by the Municipality, subject to the provisions of this policy.
- b) All non-recyclable garbage placed in containers must be securely contained within a clear garbage bag.
- c) All recyclable waste shall be separated from garbage and prepared for collection as outlined by Quinte Waste Solutions.

A complete guide to recyclable waste including hazardous waste collection days can be found by visiting <https://quinterecycling.org/> or the municipal website at <https://www.centrehastings.com>

- d) Where non-recyclable garbage and recyclable waste are set out for collection on the same day, containers of non-recyclable garbage shall be placed together but set apart from the recyclable waste. Recyclable waste shall be set out in or beside the blue box.
- e) All waste that is set out for collection shall be placed at the roadside, curb or on the boulevard of a public street in front of or adjacent to the residential or the I.C. or I. Establishment at which the waste is generated; provided that where the rear of an I.C. or I. Establishment is serviced by a lane along which collections are made, the waste shall be placed at the rear of the I.C. or I. Establishment unless other provisions have been made.
- f) Waste which is set out for collection shall be placed at the applicable roadside, curb or on the boulevard before seven o'clock (7:00 a.m.) of the day on which collection of that waste is scheduled but shall not be set out prior to seven o'clock (7:00 p.m.) of the previous day and the containers shall be removed no later than seven (7:00 p.m.) on the day of collection.
- g) Containers which are set out for collection shall be placed as close to the roadside or street as reasonably possible without obstructing the travelled portion of the roadway and/or any sidewalk.

- h) Any waste which is set out for collection and which has not been properly separated (eg. recyclable waste from non-recyclable garbage) or which has not been prepared for collection according to the provisions of this policy, shall not be collected. Any waste which the Municipal Collector declines to collect shall be removed by the owner or occupant of the residential or I.C. or I. Establishment by or on whose behalf the waste was placed for collection before 7:00 a.m. on the day on which the collection was scheduled.
- i) Notwithstanding anything in this policy to the contrary, the Municipality, by notice will designate dates for the collection of leaves and garden materials once in the spring and once in the fall. Leaves must be in compostable paper bags and brush cut into manageable pieces and tied. In addition once a year by notice Christmas trees will be collected.
- j) No person shall pick over, interfere with, disturb, remove or scatter any waste which has been set out for collection.
- k) The Municipality shall not collect from any residence or I.C. or I. Establishment any non-collectable wastes as outlines in section 3(l).

6.0 GARBAGE BINS/RECYCLING STATIONS

- a) The Municipality has placed garbage bins at designated locations for the deposit of non-recyclable garbage from residents where pick-ups by the municipal collectors is not possible or is unreasonably inconvenient or dangerous.
- b) Only non-recyclable waste - bagged in **clear** garbage bags is permitted to be deposited in these bins.
- c) No loose recyclable or non-collectible waste shall be deposited in or near these bins.
- d) In addition to the garbage bins, recycling stations are in place at suitable locations.
- e) Only recyclable waste as per directives issued by Quinte Waste Solutions may be deposited at these recycling stations.
- f) Municipal collectors **will not** pick up loose unbagged household garbage or recyclables deposited in or near the bins.
- g) Non collectable material as outlined in section 3(l) is to be taken to the Waste Disposal Site.

7.0 EXCLUSIONS

- a) No person shall put any hazardous material out for collection and no person shall knowingly deposit any hazardous material at the Waste Disposal Site. Hazardous materials shall be taken to an approved Household Hazardous Waste Depot.
- b) Except as otherwise provided in this policy, the Municipality shall not collect non-collectible waste as defined in this policy from any Residential or I.C. or I. Establishment within the Municipality
- c) The Municipality shall not collect from any Residential or I.C. or I. Establishment within the Municipality any non-recyclable garbage unless such garbage is placed in a **clear** garbage bag, loose waste will not be picked up.
- d) No person other than an owner or an occupant of a Residential and/or I.C. or I. Establishment within the Municipality, or their agents, shall set out waste for collection within the boundaries of the Municipality. Waste set out for collection shall not include waste from Residential or I.C. or I. Establishments not within the Municipality.
- e) No person shall set out waste for collection except at the Residential or the I.C. or I. Establishment at which the waste is generated except as otherwise provided by the Municipality.
- f) The Municipality shall not collect from any Residential or I.C. or I. Establishment a container weighing more than 18 kg (40) pounds when filled.

- g) The Waste Disposal Site Staff shall have the authority to demand from any person wishing to use the Waste Disposal Site proof that such person is (or is acting on behalf of) an owner or occupant of a Residential and/or I.C. or I. Establishment within the Municipality of Centre Hastings or the Township of Madoc, failing which such person shall be refused access to the Waste Disposal Site.
- h) No person shall dispose of or leave out any waste and/or non-collectible waste anywhere other than designated areas within the Waste Disposal Site except for pick up at designated times/areas as outlined in section 5 (e) and section 6.
- i) The Waste Disposal Site Staff shall have the authority to direct where any and all waste and non-collectible waste shall be deposited at the Waste Disposal Site.

8.0 Enforcement and Penalty

Every person convicted of a breach of any of the provisions of this policy may be subject to pay a penalty not exceeding, exclusive of costs, the sum of one thousand dollars (\$1,000.00) for each offence.